

MISSION STATEMENT:

The Somerset County Library System promotes learning by providing materials, services, and access to information that enrich our community and excite the imagination.

Explore · Learn · Dream · Become

BOARD OF SOMERSET COUNTY LIBRARY TRUSTEES

REGULAR MEETING AGENDA

Wednesday, December 11, 2019; 4:00 pm – 6:00 pm

Crisfield Library

CALL MEETING TO ORDER: Vice President Turner

CONSENT AGENDA

- Approve minutes from the regular meeting of October 9, 2019
- Approve financial reports for the period from July 1, 2019 – October 31, 2019
- Approve financial reports for the period from July 1, 2019 – November 30, 2019

Motion to approve the consent agenda

BRANCH HIGHLIGHTS: Jaime Bradshaw & Kayla Leimbach

LIBRARY DIRECTOR'S REPORT: Ed Goyda

Motion to accept written report

GOVERNANCE:

- Confirmation of Vote - Retirement System Payments
- Employee Handbook Revisions
- Financial Policies Manual
- Financial Procedures Manual
- Privacy and Confidentiality Policy
- Security Camera Policy
- Travel Policy

EXECUTIVE SESSION - PERSONNEL:

- Director's Performance Review
- FLSA Exemptions
- Pages - Minimum Wage
- Resignation of Caitlin Kilby
- Appointment of Brittany Jackson, Library Assistant

Authority of State Government Article of the Annotated Code of Maryland, Section 10-508 (a) (1) (i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; and Section 10-508 (a) (7) consult with counsel to obtain legal advice.

Adjourn